

Harmon Field Board of Supervisors
March 3, 2026
Minutes

Chairman Watson called the meeting to order at 6:00 pm at Tryon Town Hall with 5 members present

Members Present Warren Watson- Chairman; Jessica Glasscock; Steve Sloan; Steve Nelon; Rick Covil –Secretary/Treasurer

Members Absent: None

Staff Present Jim Fatland-Town Manager; Brad Gordon-Park Superintendent; Dulcie Juenger – Customer Service

Approve Minutes from February 10, 2026

Covil made a motion to approve the minutes as presented. Sloan seconded the motion. Motion was approved, all in favor

Approve the Financial Reports for December 2025 & January 2026

The Harmon Field Fund FY2025-2026 financial report for December 2025

As of December 31, 2025 Total Revenue was \$288,354.35 (84.73% of Budgeted Amount), Total Operating Expenditures were \$149,134.55 (44.53% of Budgeted Amount), Total Capital Expenditures were \$5,176.28 (95.86% of Budgeted Amount), Total Expenditures were \$154,310.83 (45.34% of Budgeted Amount), Ending (pre-audit) Fund Balance was \$205,892.48

The Harmon Field Fund FY2025-2026 financial report for January 2026

As of January 31, 2026 Total Revenue was \$356,628.35 (92.82% of Budgeted Amount), Total Operating Expenditures were \$212,927.00 (56.21% of Budgeted Amount), Total Capital Expenditures were \$6,067.04 (112.35% of Budgeted Amount), Total Expenditures were \$218,994.04 (57% of Budgeted Amount), Ending (pre-audit) Fund Balance was \$238,601.31

Nelon made a motion to approve the financials as presented. Glasscock seconded the motion. Motion was approved, all in favor

Financials

Town Manager Fatland reporting: the \$28,745. in unused insurance settlement funds will go towards paying Architecture Unlimited for the concept work on the new Community Building. Tax collections stand at 98.59% to date. The Dallara Foundation contract is due for renegotiation and Jim has asked the Board permission to do so. The Dallara Foundation is issuing a check for the remaining \$12,500. and should be reflected in April's financials. The annual budget will be presented to the board at the April meeting.

Nelon made a motion to approve the financials as presented. Glasscock seconded the motion. Motion was approved, all in favor

YMCA

Nathan Donald with the YMCA spoke on the return of the YMCA soccer program. This year's season is expected to run from May through Memorial Day. They are looking to expand their programs at Harmon Field, i.e., flag football and adult sports. They are actively seeking sponsors for their scholarship fund. So far, they have approximately 6 sponsors. Mr. Donald is asking the board to consider allowing sponsor signage throughout the season, i.e., banner(s) hung on the fence line at the soccer field. Brad will work with the YMCA on banner placement and installation/hanging.

Polk County Animal Control

Patti Lovelace-animal control officer for Polk County, reporting on dogs at Harmon Field: Officer Lovelace patrols the park several times a week to make sure dog owners utilizing Harmon Field are obeying leash laws and have proper Rabies Vaccination which is required by NC State law. Lovelace reports that about ¼ of the time, dog owners at Harmon Field are not displaying Rabies Vaccine tags on their pets' collars.

Lt. Ryan Lail, Tryon Police Department, reporting: Tryon Police Department actively patrols the park for leash non-compliance. It is recommended that if someone witnesses dogs off-leash, they call dispatch or communications to report the offender. Upon the recommendation of Lt. Lail, Superintendent Gordon and Town Planner Tim Daniels have been working on revising the language to Tryon's Leash Ordinance, which states dogs must be on a leash at all times so that Dog Parks are an exception to the rule. The ordinance change recommendation will then go before the Tryon Town Council.

Chairman Watson asked Officer Lovelace how the Board and Tryon can better assist -Lovelace stated that repeat offenders at the park need to be trespassed.

Chairman Watson made a motion to ask the Town Council to revise the Leash Law Ordinance wording in regard to Dog Parks. Glasscock seconded the motion. Motion was approved, all in favor.

Donation Policy Addition

Glasscock reporting: Superintendent Gordon brought it to her attention that, with the current wording of the donation policy, he would be unable to accept the donation of a commercial coffee pot without the Boards approval, so she proposed this addition to the donation policy:

Article 2.3 Addition of Administrative & Small-Scale Exceptions

The Park Superintendent is authorized to solicit or accept donations of equipment, furnishings, or supplies with an estimated value of less than \$500 without prior Board approval, provided that:

- the donation is intended for internal staff use or general office operations (e.g., breakroom appliances, office supplies, small tools);
- the item does not require permanent installation on park grounds or significant public-facing alteration;
- the item does not impose an unreasonable ongoing maintenance or utility cost to the Town.

The Superintendent shall maintain a simplified log of these items and provide a brief summary to the Board as needed at scheduled monthly meetings. All items accepted under this exception still become the sole property of the Town of Tryon as outlined in Section 3.

Nelson made a motion to approve the donation policy addition, any donation made in the amount of \$500. or less will not require Board approval. Glasscock seconded the motion. Motion was approved, all in favor.

Harmon Field Rental Rates

Superintendent Gordon reporting: Has been working on an updated rental rate sheet. The previous sheet has not been updated since 2021. The new rate sheet has the log cabin and screened picnic shelter removed, additionally there have been some minor rate increases.

Covil asked how much clean-up/set-up is required for YMCA soccer games? Superintendent Gordon states that as per the agreement between Harmon Field and the YMCA, the YMCA provides all materials for field striping, purchases nets for soccer goals, Harmon Field staff stripes the field on Friday afternoon with YMCA paint, and the YMCA handles all field clean-up post games. Minimal cost to Harmon Field for YMCA usage.

For Harmon Field sponsored events such as fundraisers for the park, the \$30. per-day fee for food trucks will be waived; food truck operators will still have to pay the \$100. permit fee to the Town of Tryon and is valid for 1 year.

Covil made a motion to accept the updated rental rates. Nelson seconded the motion. Motion was approved, all in favor.

Covil made a motion to waive fees for food trucks during Harmon field events. Glasscock seconded the motion. Motion was approved, all in favor.

Superintendent Report-

*Tryon Half Marathon: 105 total sign-ups-63 for the ½ marathon and 42 for fun run
Total marathon sponsorships: \$10,900. | Runner sign-ups: \$3,952. | Donations: \$775.
There will be a Tryon Daily Bulletin Article and Nixle notifications notifying the public about road closures on race day.

*No Polk County Youth Baseball at Harmon Field this year.

*Superintendent Gordon is working with Town Manager Fatland on preparing estimates for Baseball Field A to include updates, improvements, and repairs not covered by FEMA.

*Superintendent Gordon met with Bartlett Tree Experts to assess tree needs throughout the park, working on a list of trees that need immediate attention for safety reasons. Purdy Timber & Terrain cut down the dead Elm Tree near Barn #4 for \$2100.

*Superintendent Gordon met with Musco Lighting to evaluate repairs/upgrades for the park.

*Cleaning and organizing of the concession stand has begun

*Staff seasonal hours have begun -staff will report at 7:00 am, March 1-September 30, with weekend hours

*Grant Application has been submitted to TRHC with Town Manager Fatland's permission, to support barn repairs and facility upgrades: yard hydrant installation to prevent winter freezing and improve the safety of horses and riders. Replace fascia on barns. If fully funded, remaining

funds would be allocated to a new sound system for equestrian events. Superintendent Gordon applied for the full grant amount of \$5,000.

*Superintendent Gordon and Town Planner Tim Daniels met with FEMA representatives on February 20, 2026, to review the contents list and discuss the 428 project. Guidance was given to not move forward with any related items until final approval of the 428 project is received from FEMA.

*Superintendent Gordon met with Will Rice on February 19 to review the Community Center Interest Summary. Discussion included potential programming and facility usage. Meetings are being held with Architecture Unlimited every two weeks, alternating bi-weekly meetings with Will Rice

Tryon Town Council has approved the contract with Architecture Unlimited. Community input and comments on the Community Center project will begin once a conceptual plan is complete from Architecture Unlimited.

Since the disc golf course will not be returning to Harmon Field, Town Manager Fatland proposes to move it to Ziglar Field and possibly have tournaments that benefit the Eastside and Harmon Field.

Superintendent Gordon procured a sponsor to cover the \$500. fee for the Swim Safe testing program

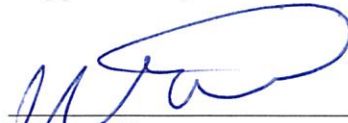
Meeting adjourned at 7:33 PM by Chairman Watson

Submitted By:



Rick Covil
Secretary/Treasurer

Approved By:



Warren Watson
Chairman