

**TOWN OF TRYON
BOARD OF COMMISSIONERS
MARCH 17, 2020 7:00 P.M.
TOWN HALL-MCCOWN ROOM**

Present: Mayor J. Alan Peoples Mayor Pro Tem Chrelle Booker
Commissioners: Bill Crowell, Bill Ingham and Crys Armbrust (by phone)

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell
 Police Chief Jeff Arrowood Fire Chief James Waters
 Public Works Director Jody Morse Town Attorney William Morgan

CALL TO ORDER

Mayor Peoples called the meeting to order and asked for a moment of silence. Commissioner Booker led the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Peoples dropped item 12. Minimum Housing Update and placed item 7 Resolution to Support the Designation of US 74 between I26 & I85 and item 11 Audit Discussion under the Consent Agenda as item 5c and 5d. He entertained a motion to adopt. Commissioner Crowell so moved. The motion carried unanimously.

CONSENT AGENDA ADOPTION

Mayor Peoples asked for additions, deletions or corrections to the Consent Agenda, which includes the Board's minutes, tax releases for HTCH, LLC (\$43.29 & \$55.92), a Resolution Supporting the Designation of US 74 between I26 & I85 and approval of the audit services. There were no changes. He entertained a motion to adopt the Consent Agenda. Commissioner Ingham so moved. The motion carried unanimously.

CENSUS PRESENTATION

Hannah Lynch from the County gave a presentation on the Census. The Polk County Planning and Zoning Department has been asked to get the word out. In 2010, twenty-five percent of the people didn't respond. They were told it was moved to online only, but some people don't have internet service. You can go to the Library and use their internet or fill out the paperwork that was included in the questionnaire. Please take the census, because if you don't fill it out, they will come to you.

APPOINTMENT(S) TO HARMON FIELD BOARD OF SUPERVISORS

Town Manager Ollis stated you have three applications included in your packet, Jamie Corn, Jen Grubbs and Miguel Santibanez. Commissioner Crowell nominated Miguel. Booker and Ingham agreed. Mayor Peoples stated the Board appoints Miguel Santibanez to the Harmon Field Board of Supervisors.

COVID-19 DISCUSSION

Town Manager Ollis stated within the week he is going to shut down Town Hall. The women can work from home. The Police and Fire have changed their schedule for operations. They are working on the Public Works schedule. He wants to test this for a week and then he may extend it for a week. The water bills can be paid in the drop box or paid online. He is taking precautions, being safe and keeping our people healthy. He is not going to cut water off until the situation with the COVID-19 situation gets better.

RESOLUTION BY GOVERNING BODY TO MAKE APPLICATION FOR GRANT MONEY

Town Manager Ollis stated included in your packet is a Resolution by Governing Body to make Application for Grant Money. This is for the ASADRA. The Federal Clean Water Act allows us to apply for funding. Withers Ravenel thinks we can get money for the Braewick Line. Mayor Peoples asked about the fee. Ollis stated he thought a couple of thousand. Everyone agreed to apply for the grant money. Mayor Peoples entertained a motion to adopt the Resolution. Commissioner Ingham so moved.

TDDA UPDATE

Jessica Phillips went to New Bern, NC for the 2020 NC Main Street Conference. Gale and Scott Lane were recognized for the Tryon Theatre Renovation receiving the Award of Merit. Wanda May was recognized as a NC Main Street Champion. TDDA has cancelled the 4th Friday events for March and April.

STATE OF EMERGENCY

Mayor Peoples called for a State of Emergency. The Board agreed.

TOWN MANAGER'S REPORT/TOWN PROJECT PRIORITIZATION, AND CITIZEN INPUT

Town Manager Ollis gave the following report:

COMPLETED

- Multiple meetings during Main Street conference in New Bern
- CityVision has been cancelled
- Large culvert on Depot repaired
- Fixed 6" broken water line
- Repaired line on Lakota Lane
- Continued monitoring Braewick Rd.
- Camera inspection for lines near IGA-pumped out main line
- Pumped out main line at IGA
- Sidewalk repairs on Oak
- Fire Dept has done Flood prevention planning and effectiveness gauging
- TFD and TPD had multiple meetings regarding COVID 2019
- Firefighter Corn passed EMT test.
- TFD has ISO State inspection coming up in June
- Preparations for ISO include detailed inspections of fire apparatus, breathing apparatus, firefighter PPE, and our water system
- Discussed new policies with the State regarding the ABC store including allocation
- New BRHJA and HFBS agreement delivered to BRHJA
- Spoke with SC DHEC regarding Lake Lanier Dam and future funding chances-meeting for Monday cancelled-more meetings are being planned

- Finalized Sister City paperwork
- Spoke with Cranston Engineering regarding lake levels and dropping methods
- Spoke with the State regarding Braewick line
- Spoke with Withers & Ravenel regarding CIP, Melrose Sewer issue, and alum pond
- Rogers Park prepped for multiple events
- Continuous maintenance of cemetery
- Brush removal
- Leaf pickup
- Performed extra side mowing in trouble spots
- Sidewalk inspections
- Removed debris from multiple fallen trees
- Clear overhanging brush in roadways
- Leaf schedule still on time
- Weedeat downtown
- Leaf management at Town Hall and TFD
- Police continue night checks
- Fire department inspected hydrants again
- Established new approval for .gov address as requirements changed
- Researching noise ordinances
- Ordered directional signs for Eastside
- Met with leadership of TDDA regarding future of assoc
- Met with Habitat for Humanity regarding streamline of zoning process
- Coordinate with the TDB regarding multiple articles
- Coordinated taking care of TDDA needs for 4th Friday
- Inspected Dallara Project
- Spoke with engineers regarding CIP, Water resources, dam inspection, mountain lines
- Community engagement projects
- Tourism and Harmon Field Board meetings
- Planning Board meetings, Budget meeting, Cemetery meeting, Eastside Meeting, Harmon Field Meeting, Tourism Meeting
- Investigating uses for plot at beginning of East Howard and discussing with Eastside

IN TRANSITION (TOWN)

- Plan to meet with DHEC regarding funding
- Installing rails at New Market and Bryant Park
- Hand reading meters to double check for accuracy
- Rails project
- Replace fountain pump
- Reviewing strategic plan
- Securing contractor for thermopaint in front of Plaza
- Still working to manage brush removal in town
- Sidewalk repairs throughout town
- Speedbump replacement on Whitney
- Signage for rose garden
- Spraying around town
- Sidewalk improvements on Whitney
- Sidewalk replacement on Maple
- Sidewalk improvements on Melrose
- Searching for more spots to fix on creek at E. Howard
- Various street signs ordered and will be place as soon as possible
- Sign straightening as needed

Commissioner Crowell asked if he had found an affordable person to do the bridge work. Ollis stated not yet, but he is still trying.

COUNCIL/MAYOR REPORT

Commissioner Crowell thanked all the ones that work in the Town. Be safe and stay away from everybody.

Commissioner Armbrust had no comments.

Commissioner Ingham thanked everyone. Take care of yourselves and each other.

Commissioner Booker thanked everyone. Take care, wash your hands and when you sneeze do it properly.

Mayor Peoples stated follow the instructions from the healthcare professionals.

CITIZEN COMMENTS & RESPONSES

Chris Castro with the National Guard needs volunteers to be on a board just in case the draft is reinstated. He has two openings. You will get trained. He will leave his business cards if anyone has questions.

Jerry Soderquist Cemetery Committee thanked Zach and the city crew for picking up what the cemetery crew had cleaned up. They had twelve volunteers to help with cleanup.

ADJOURN

Mayor Peoples entertained a motion to adjourn. Commissioner Ingham so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk