

**TOWN OF TRYON
BOARD OF COMMISSIONERS
JUNE 18, 2019 7:00 P.M.
TRYON TOWN HALL – MCCOWN ROOM**

Present: Mayor J. Alan Peoples Mayor Pro Tem Bill Ingham
Commissioners: Crys Armbrust, Bill Crowell, Chrelle Booker

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell
 Police Chief Jeff Arrowood Fire Chief Geoff Tennant
 Planning Director Tim Daniels Town Attorney William Morgan

PROCLAMATIONS

Mayor Peoples stated we have several proclamations to present to retiring teachers, but they are not here this evening. Pilar Pace, Woody Cowan and Clara Rogers.

CALL TO ORDER

Mayor Peoples called the meeting to order and asked for a moment of silence. Commissioner Ingham led the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Peoples stated we have several changes. Item 7a. Budget Amendment No. 3, item 7b. Approval of Fire Code Enforcement Officer, 7c. Police Discussion & Approve the FY19/20 Budget. 8a. Timeline for Melrose Property tear down. Mayor Peoples entertained a motion to adopt. Commissioner Ingham so moved. The motion carried unanimously.

CONSENT AGENDA ADOPTION

Mayor Peoples asked if there were any additions, deletions or corrections. The Consent Agenda included minutes from the April 16, 2019 regular meeting, April 26, 2019 Budget Work Session, along with the Tax Collector’s Order of Collection. Being none, he entertained a motion to adopt. Mayor Pro Tem Ingham so moved. The motion carried unanimously.

PUBLIC HEARING: FY19/20 BUDGET ORDINANCE

Mayor Peoples opened the public hearing. Town Manager Ollis stated the Budget Message and Ordinance for FY19/20 is in front of you.

General Fund Revenues:	\$1,636,086
Expenses: Governing Board	\$106,304
Administration	\$518,200
Police	\$674,712
Streets	\$336,870
Powell Bill Revenues & Expenditures	\$65,000
Tourism Revenues & Expenditures	\$20,000

Sanitation Revenues & Expenditures	\$241,000
Water & Sewer Revenues & Expenditures	\$1,623,464
Fire Department Revenues & Expenditures	\$494,729
Harmon Field Revenues & Expenditures	\$175,000

Ollis stated the budget is balanced with no tax increases. The Schedule of Fees are attached as discussed. Mayor Peoples asked for comments. We have spent more time on this budget than ever before. Commissioner Crowell stated he is comfortable with it. We have been over and over it. Mayor Peoples closed the Public Hearing.

BUDGET AMENDMENT NO. 3

Town Manager Ollis stated we are adjusting revenues to show \$12,261 increase and expenses of \$12,261. Mayor Peoples asked if there were any questions. Being none, he entertained a motion to adopt Budget Amendment No. 3. Commissioner Crowell so moved. The motion carried unanimously.

APPROVAL OF FIRE CODE ENFORCEMENT OFFICER

Town Manager Ollis stated as you are aware you had James Waters to do some fire inspections on some properties. We have been utilizing the county for enforcement. He would like the board to approve or deny James Waters the authority to do fire inspections within the city limits of Tryon. He would also like for you to vote to approve or deny using the most current edition of the NC fire code and all appendices.

Mayor Peoples entertained a motion to approve James Waters to do Fire Code Enforcement and to use the most current edition of the NC fire code. Commissioner Armbrust so moved. The motion carried unanimously.

POLICE DISCUSSION & FY19/20 BUDGET APPROVAL

Town Manager Ollis stated we are having trouble retaining officers and in light of the vacancies that are coming up, he would like to take the eighth position and spread the salary across the officers that we currently have so that we can be competitive with our neighbors.

Mayor Peoples entertained a motion to adopt the FY19/20 Budget with those codicils about the eighth officer. Commissioner Armbrust so moved. The motion carried unanimously.

MINIMUM HOUSING UPDATE- TIMELINE ON MELROSE INN PROPERTY

Town Manager Ollis stated on the minimum housing update as we discussed earlier we have received quotes from Mitch Contracting, Pace Construction, Demtek LLC and Demolition & Asbestos Removal, Inc. for demolition. The numbers are going to be higher because of the asbestos. This is contingent on talks falling through with the current situation that was discussed earlier. Commissioner Ingham stated we discussed giving thirty days from closing.

Mayor Peoples entertained a motion to adopt what was stated in the work session and now to award. Ollis stated Pace is the second cheapest, but they came in with a 10-15 day start time as opposed to the others. Daniels stated Pace will probably move the quickest and get us in the quickest. Motion is to adopt Pace contingent upon the thirty days after closing. Ms. Viehman stated they are not sure when the closing will be. Commissioner Ingham stated he has a problem with cleaning up the property. Crowell asked if we put a lien on the property can we put a stipulation that water not be installed until lien is paid in full. Attorney Morgan stated no. Commissioner Armbrust asked if the buyer is local. Ms. Viehman stated no, but she can't get into confidential information.

Mayor Peoples stated the attorney's first recommendation is not to approve a contract tonight. Attorney Morgan stated it would be premature to select a contractor at this point. Commissioner Ingham suggested tabling at this point. The Board all agreed.

TDDA UPDATE

Jamie Carpenter stated their annual meeting is this coming Monday at 5:30. The 4th Friday is coming up and the 4th Friday in July is the Sipping Stroll, get your tickets for that.

TOWN MANAGER'S REPORT, TOWN PROJECT PRIORITIZATION, AND CITIZEN INPUT

Town Manager Ollis stated he has submitted the DOT paperwork for Erskine Bridge and ordered the light to be replaced at Nina and went over his list.

- Repair of water line on Melrose Mtn and 176
- Inspection of sewer line on Melrose Ave
- Dam inspection preparation
- Fire Department Inspection at Pine Crest Inn
- Cemetery cut for Father's Day
- Street washing at Ola Mae and East Howard
- Coordinated cleanup of Harmon Field building vandalism
- 72,260 lbs of brush removed from roadways
- 178 man hours toward leaf pickup
- 31 hours of side mowing
- Coordinated with Fire Department to water newly installed plants twice a day
- Doing sign straightening
- Working on sidewalks at Melrose
- Cementing the seats at Rogers Park where they have broken over the years
- Installing the Toy House sign tomorrow
- Secured additional quotes for Melrose demolition
- Weed Spraying throughout town
- More locates for fiber line
- Electrical repair for street lights downtown
- Coordinated pothole repair work on 176 and Pacolet thanks to NCDOT
- Met with Piedmont Utility Group and Duke Power regarding fiber line completion
- Gathered, prepared, and provided more materials to engineer for CIP
- Discussed CIP project with Withers Ravenel
- Rogers Park Summer Track prep work including river rock, mulch, pressure washing, plants, lights, electrical work, and river shaping

- Inspected Dallara Project
- Inspected Pacolet River Restoration Project
- Met with Habitat for Humanity regarding new homes
- Installed one dumpster behind Missildines
- Requested tax evaluation numbers from Polk County
- Attended Polk County Budget Workshop to request Harmon Field tax increase to .045 from .0334
- Sprayed for kudzu
- Improper sign removal
- Sidewalk inspections
- Sprayed old Vernon lot
- Removed debris from multiple fallen trees
- Clear overhanging brush in roadways
- Community engagement projects
- Tourism, Public Arts Committee, and Harmon Field Board meetings
- DOT paperwork submitted for Erskine Bridge project

IN TRANSITION (TOWN)

- Sign straightening project ongoing
- Planning and bidding of repair work at Harmon Field Building
- Scheduling pipe install for Roseland
- Coordinating precise quotes for steel building
- Police Department is planning National Night Out for October
- Securing more quotes to tear down the Melrose Inn
- Install of Toy House sign
- Saluda Forge to do railings
- New trash can install when cans are ready
- New recycling bin delivery when they are ready
- Preparing for Shred Day
- Coordinating cementing of seats at Rogers Park
- Coordinating bank clearing behind Fire Department
- Coordinating tree work at Rogers Park
- Researching server and equipment for IT improvements
- Researching Fire Proof cabinets for Clerks Office
- Update Town property list
- Order graffiti removal chemicals
- Meet with Austin Hyder regarding water at cemetery and changes to distance
- Hand reading meters to double check for accuracy
- Planning a board retreat with board, engineer, important parties, and key staff
- Reviewing strategic plan
- Leaf removal in progress
- Securing contractor for thermopaint in front of Plaza
- Still working to manage brush removal in town
- Sidewalk repairs throughout town
- Speedbump replacement on Whitney
- Signage for rose garden
- Spraying around town
- Sidewalk improvements on Whitney
- Sidewalk improvements on Melrose
- Fire Department to do Hydrant check
- More pothole maintenance
- Searching for more spots to fix on creek at E. Howard

- Final punch list for the Pacolet River Restoration Project is below. Provided by Joel Lenk
 - Install last two rock cross-vanes downstream of last river-right point bar
 - Chink spaces between large rocks with smaller rocks and cut excess fabric from all cross-vanes so that it is not visible
 - Plant, seed, fertilize, straw bench and bank downstream of last river-right point bar
 - Cultivate area beyond top of bank to ~50 feet from river and seed with Meadow Mix/Oats
 - Install left over container plants in locations where vegetation is sparse
 - Install live stakes between first two rows of geo-lifts and them along toe of riverbank on Harmon Field Side then on adjacent landowners sides and then on upper rows of geo-lifts if any remaining
 - Bark on bottom end of stakes should be scraped and stakes treated with rooting hormone before installation (10-12 fl/oz hormone per 5 gallon bucket)
 - Should be planted within a few hours of treating with rooting hormone and new hormone used for each batch of stakes
 - I'm concerned about the survival rates of live stakes since it has taken so long to get them installed
 - They are an important part of the planting and stabilization for the project
 - If we do not get good survival it will be necessary to plant more in the fall
 - I'm concerned about the stability of the project in a flood this fall if stakes have not grown this summer
 - Water live stakes every day at least once
 - Plant, seed, fertilize, straw and install more coir on banks of tributary upstream of foot bridge and deter traffic
 - Add boulders to bridge remnant upstream of vehicle bridge and tie to bank (discussed with Gary)
 - Create inner berm from cross-vane above vehicle bridge down to bridge with cobble in center of river (bar forming)
 - Cut back/Repair/reinforce sw pipe outlet on river-right bank immediately upstream of bridge
 - Repair sw rill on river right point bar between end of large rip rap and vane upstream of vehicle bridge
 - Create sw swale from soccer field fence to rain garden on west side of gym
 - Complete all rain gardens
 - Repair vane across from track, river right side
 - Cut/bevel stormwater pipes back to streambanks and install rock outlets/splash dissipaters
 - Discuss/delineate public access areas
 - Order stone from Green River and place at ~50 riparian zone boundary
 - Draft info for signage, have approved and install signs
 - Address opening day trout fishing concerns
 - Draft and record deed restriction for riparian area
 - Conduct as-built survey
 - Complete FEMA permitting
 - Submit final package to NC DWR
- Various street signs ordered and will be place as soon as possible
- Sign straightening as needed

Commissioner Armbrust asked to add sidewalk replacement in front of Burrell's and the Polk County Community Foundation. Ollis will add to the list. Armbrust asked about the paving. Ollis will contact the contractors and then they will contact the neighbors to let them know we are getting ready to start.

Commissioner Crowell stated he notices our dam inspection is coming up. Erosion is coming from the DOT roads. Ollis stated we are probably going to have to bare the expense and may have to co-ordinate with an engineer. It would be nice to have Junipers put in there.

Julia Calhoun asked about the Toy House sign. Ollis stated the sign was knocked down and we are getting ready to put the replacement sign up. Ms. Calhoun asked about the sidewalk repair in front of the museum. Ollis stated he will make sure it's on the list.

COUNCIL/MAYOR REPORT

Commissioner Armbrust thanked everyone for coming out tonight. He asked Zach to thank employees for work done at Rogers Park. It looks stunning. Congratulations to Peter Eisenbrown on the 20th anniversary of Summer Tracks. Great concert last Friday.

Commissioner Crowell thanked everyone for being here. He thanked staff for all they are doing. He stated we had another fire but all firemen got off the mountain safely.

Commissioner Booker thanked all the departments for what they do. She thanked everyone for being out tonight. Have a safe trip home.

Commissioner Ingham echoed what Commissioner Booker said.

Mayor Peoples stated he has heard from many, the cemetery looks fantastic. Best it has looked in a long time. Secondly, he made a contact with someone who donated 51 used chairs to Harmon Field. We have sent a letter to them. He thanked everyone for being here tonight.

CITIZEN COMMENTS & RESPONSES

Citizen (Marty?) asked if there had ever been a mold test done in the building. Mayor Peoples stated that we had a mold abatement done a few years ago. Recently had it tested and found nothing. He doesn't doubt you smell something.

Julia Calhoun stated that our actual birthday is this year. 150th year celebration. They have a weekend full of events. Friday will have a Q&A session followed by a reception. It's an informal event. The Cherokee Band will be participating in the event. The Over Mountain people will be participating. Mark McCall has a 1930's Boy Scout uniform and a scout that can wear it to participate from the first troop. She has a wonderful committee of people working on this. T.V., newspaper, magazines are all helping to bring attention to the town. It would be good for kids to see a through the years event. A number of people are participating and helping. Chief Arrowood asked what day is the parade. Ms. Calhoun stated August 31st. She would like to get an official endorsement for this. Trying to get reinforcements for the fire and police.

ADJOURN

Mayor Peoples entertained a motion to adjourn. Commissioner Ingham so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk